

Brenda Lyerly
Chair of the Board

468 New Market Blvd.
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Johnny Riddle
Vice-Chair

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LEGAL NOTICE

The 2016/2017 Budget for the HIGH COUNTRY COUNCIL OF GOVERNMENTS has been presented to the Board. It is available for public inspection at High Country Council of Governments, 468 New Market Blvd. in Boone, NC, between the hours of 9:00 a.m. and 4:30 p.m., Monday through Friday and on our website at regiond.org. A Public Hearing on the budget will be held at 7:00 p.m., Monday, June 20, 2016 at the same location.

Shane Fox
Finance Officer

**HIGH COUNTRY COUNCIL OF GOVERNMENTS
FY 2016/2017
BUDGET RESOLUTION**

BE IT RESOLVED BY THE BOARD OF THE HIGH COUNTRY COUNCIL OF GOVERNMENTS:

The following amounts are hereby appropriated by program for the operation of said Council of Governments for fiscal year beginning July 1, 2016, and ending June 30, 2017:

SECTION I: REVENUES BY SOURCE

GENERAL FUND

Local
TOTAL GENERAL FUND \$ 200,599

PLANNING/DEVELOPMENT FUND

Federal \$ 599,695
Local \$ 220,624
TOTAL PLANNING/DEVELOPMENT FUND \$ 820,319

AREA AGENCY ON AGING FUND

Federal \$ 2,449,454
State \$ 112,917
Local \$ 54,552
TOTAL AREA AGENCY ON AGING FUND \$ 2,616,923

WORKFORCE DEVELOPMENT FUND

Federal \$ 2,222,183
TOTAL WORKFORCE DEVELOPMENT FUND \$ 2,222,183

Appropriated Fund Balance \$ 23,214

TOTAL BUDGET REVENUE \$ 5,883,238

SECTION II: EXPENDITURES BY PROGRAM

GENERAL FUND

Local Activities \$ 223,813
TOTAL GENERAL FUND

SPECIAL REVENUE FUNDS

Planning/Development \$ 820,319
Area Agency on Aging \$ 2,616,923
Workforce Development \$ 2,222,183
TOTAL SPECIAL REVENUE FUNDS \$ 5,659,425

TOTAL BUDGET EXPENDITURES \$ 5,883,238

SECTION III:

- a. The Budget Officer is hereby authorized to transfer appropriations within any of the above programs subject to any restriction on particular grant monies. Any such change will be made an item of agenda for the next regular meeting of the Executive Board to become part of the minutes of that meeting.

- b. Due to the timing of receiving certain revenues and projects for the Council, the Budget Officer is hereby authorized to incur expenditures after a notice of revenue availability is received. A formal budget amendment incorporating such project is to be presented to the Board of directors at the next available meeting.

ADOPTED BY VOTE OF THE HIGH COUNTRY COUNCIL OF GOVERNMENTS UPON MOTION BY:

AND SECONDED BY _____
THIS 20th DAY OF JUNE, 2016

Brenda Lyerly, Chair of the Board

Chris Jones, Secretary

HIGH COUNTRY COUNCIL OF GOVERNMENTS
FYE 2017
BUDGET SUMMARY

REVENUES:

Federal	\$ 5,268,332
State	\$ 112,917
Local	\$ 475,775
Investment Income	\$ 3,000
Appropriated Fund Balance	\$ <u>23,214</u>

TOTAL **5,883,238**

EXPENDITURES:

Salaries	\$ 707,663
Fringe Benefits	\$ 295,591
Indirect Costs	\$ 536,341
Required Local Match	\$ 155,812
Professional Services	\$ 311,080
Meeting Expense	\$ 7,675
Travel/Registrations	
Mileage/Meals/Lodging	\$ 74,506
Information Technology	\$ 31,460
Buildings/Equipment/Rent	\$ 72,922
Gas/Oil/Tires	\$ 8,500
Housing Partnership	\$ 1,000
Training/Supportive Services	\$ 13,452
Board Incentives	\$ 5,000
Office Operations	\$ 74,678
Insurance/Bonding	\$ 7,000
Planning	\$ 210,000
Contractual Aging	\$ 1,836,558
Contractual Workforce	\$ <u>1,534,000</u>

TOTAL **\$ 5,883,238**

HIGH COUNTRY COUNCIL OF GOVERNMENTS

FYE 2017

PLANNING/DEVELOPMENT

REVENUES:

Federal		
EDA	\$	63,000
Appalachian Regional Commission	\$	114,595
RPO	\$	111,000
SFRLP	\$	262,500
CDBG	\$	48,600
Local		
Contracted Projects	\$	76,900
Required Local Match	\$	143,724
Development Corporation	\$	<u>-</u>

TOTAL **\$ 820,319**

EXPENDITURES:

Salaries	\$	256,885
Fringe Benefits	\$	113,029
Indirect Costs	\$	203,453
Professional Services		
Meeting Expense	\$	975
Travel/Registrations	\$	21,800
Information Technology	\$	6,000
Buildings/Equipment	\$	200
Office Operations	\$	7,977
Contractual	\$	<u>210,000</u>

TOTAL **\$ 820,319**

PERSONNEL:

Planning & Development Director
Senior Planner
Community Development Planner
GIS Planner
Transportation Planner

HIGH COUNTRY COUNCIL OF GOVERNMENTS

FYE 2017 AREA AGENCY ON AGING

REVENUES:

P & A	\$	184,043
Ombudsman	\$	83,635
Family Caregiver Support Program	\$	139,754
Elder Abuse	\$	4,110
OLTS CRC-LCA	\$	30,000
SCSEP	\$	292,290
MIPPA	\$	11,455
Required Local Match	\$	12,090
Special Projects	\$	10,837
ADMIN SUBTOTAL	\$	768,214
Disease Prevention and Health Promotion	\$	22,988
Home and Community Care Block Grant	\$	<u>1,825,721</u>

TOTAL **\$ 2,616,923**

EXPENDITURES:

Salaries	\$	195,793
Fringe Benefits	\$	86,149
Indirect Costs	\$	166,295
Professional Services	\$	55,935
SCSEP	\$	225,145
Meeting Expense	\$	2,200
Travel/Registrations	\$	30,463
Information Technology	\$	3,360
Training/Supportive Services	\$	800
Office Operations	\$	14,225
Special Projects	\$	11,896
Contractual	\$	<u>1,824,662</u>

TOTAL **\$2,616,923**

PERSONNEL:

AAA Director
AAA Regional Ombudsman
AAA Services Coordinator
AAA Agency Program Coordinator

HIGH COUNTRY COUNCIL OF GOVERNMENTS

FYE 2017

WORKFORCE DEVELOPMENT

REVENUES:

Administration	\$	146,812
Adult	\$	829,055
Dislocated Worker	\$	500,258
Youth Services	\$	<u>746,058</u>

TOTAL \$ **2,222,183**

EXPENDITURES:

Salaries	\$	210,345
Fringe Benefits	\$	92,552
Indirect Costs	\$	166,593
Professional Services	\$	30,000
Meeting Expense	\$	4,500
Travel/Registrations	\$	20,743
Information Technology	\$	22,100
Buildings/Equipment	\$	71,222
Utilities	\$	13,644
Training/Supportive Services	\$	12,652
Office Operations	\$	38,832
Insurance/Bonding	\$	5,000
Contractual	\$	<u>1,534,000</u>

TOTAL \$ **2,222,183**

PERSONNEL:

Workforce Development Director

Workforce Development Operations Manager

Workforce Development Accountability and Compliance Manager

Workforce Development Communications and Business Services Coordinator

HIGH COUNTRY COUNCIL OF GOVERNMENTS

**FYE 2017
GENERAL FUND**

REVENUES:

Local Dues	\$	118,199
Mileage	\$	35,000
IT Services	\$	22,800
Rent	\$	21,600
Investment Income	\$	3,000
Appropriated Fund Balance	\$	<u>23,214</u>

TOTAL REVENUE **\$ 223,813**

EXPENDITURES:

Salaries	\$	44,640
Fringe Benefits	\$	3,861
Required Local Match	\$	155,812
Travel/Registrations	\$	1,500
Auto Expense	\$	8,500
Buildings/Equipment	\$	1,500
Housing Partnership Match	\$	1,000
Board/Staff Incentives	\$	5,000
Insurance/Bonding	\$	<u>2,000</u>

TOTAL EXPENDITURES **\$223,813**

PERSONNEL:

Information Systems Specialist (PTE)
Clerk to the Board (PTE)

**HIGH COUNTRY COUNCIL OF GOVERNMENTS
FYE 2017
INDIRECT COST BUDGET**

REVENUES:

Program Indirect	\$ 536,341
Other Indirect	\$ 7,245
Banquet Reimbursement	\$ <u>5,000</u>

TOTAL **\$ 548,586**

EXPENDITURES:

Salaries	\$ 208,466
Fringe Benefits	\$ 89,457
Professional Services	\$ 20,500
Meeting Expense	\$ 2,500
Travel/Registrations	\$ 9,000
Information Technology	\$ 7,500
Buildings/Equipment (Interest/Dep)	\$ 106,000
Repairs and Maintenance and Capital	\$ 32,000
Utilities	\$ 12,500
Training/Supportive Services	\$ 3,000
Board Activity (Inc. Banquet)	\$ 32,000
Office Operations	\$ 13,250
Administrative Costs	\$ 4,913
Insurance/Bonding	\$ <u>7,500</u>

TOTAL **\$ 548,586**

PERSONNEL:

Executive Director
Finance Officer
Accounting Technician
Receptionist PTE .50